

## Certificate of Training

Upon successful completion of the GEARING UP FOR SAFETY training, including passing of the written test, pre-operational inspection test and operator performance test, the student/youth is eligible to receive a Certificate of Training.<sup>1</sup> These are only issued by the Program Leader.

Two copies of the Certificate of Training are provided. The first is a sample copy that has been completed to show how it should look when given to the student/youth. The second copy is provided in a format that allows the certificate to be completed and printed off electronically or printed and completed by hand.

Key points to remember concerning the use of the Certificate of Training include:

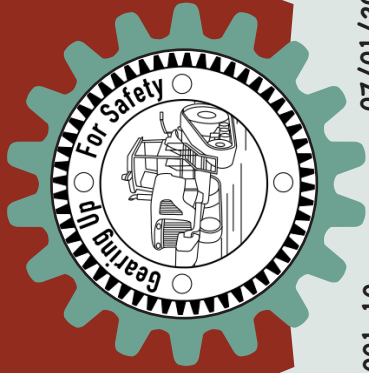
1. Certificate No.: There is currently no management system for these numbers. Issuing a number can help in organizing and retrieving file copies. One approach to consider is as follows:

IN -	47955-	001 -	08
↑	↑	↑	↑
<i>State</i>	<i>5-Digit Zip Code</i>	<i>Certificate Issued</i>	<i>Year of Issue</i>

2. Student/Youth Name: Use full name with middle initial.
3. Date of Issue: The Certificate of Training can not be issued prior to the 14th birthday of the student/youth being certified.
4. Date of Birth: Be very careful to document and record the correct date of birth. If a mistake is made, the employer may be placed in a serious situation of hiring an underage youth.
5. There is a line to identify the option under which the student/youth was certified. They are:
  - a. Cooperative Extension
  - b. Agricultural Education
  - c. Student-learner
6. The second line allows you to identify which area of certification has been completed – Tractor Operation or Tractor and Machinery Operation.
7. Certifying Authority: This is the Program Leader. It must be either a Cooperative Extension Educator/Agent or agricultural science and business teacher. This person is also responsible for maintaining the records for the program.
8. Person who conducted the training program: This is the person who actually conducted the training. It can be the same person as the Certifying Authority or a person who has agreed to provide the instruction under the supervision of the Certifying Authority.
9. Copies: The original Certification of Training was a form designed with three copies. One for the student, one for the employer and one to be maintained on file with the Certifying Authority (Program Leader). Though the forms are no longer available in this format, the same need for at least three copies still exists. Once completed, the Certificate can be duplicated as needed.
10. A copy of the Certificate of Training Form WH-5 from the U.S. Department of Labor – Wage and Hour Division is also included, and could be used.

<sup>1</sup> The Certificate of Training provided with the GEARING UP FOR SAFETY curriculum is identical to the certificates that were originally provided by the U.S. Department of Labor. Permission was granted to reprint identical duplicates of the certificate when they became unavailable from the Department of Labor.

# CERTIFICATE OF TRAINING



**IN-54-001-10**

Certificate No. USDL

**07/01/2010**

Date

## TO THE EMPLOYER

1. The above youth is qualified to be employed as (a) a tractor operator as described in item 1 on this page; or (b) as both a tractor and machinery operator as described in items 1 and 2 on this page, if certified for both tractor and machinery operation. This certificate is acceptable by the U.S. Department of Labor as proof of training.
2. The above youth may not be employed in any of the occupations listed in items 3 through 11 described on this page.
3. This certificate does not certify training in adjustment of the equipment or proficiency in operation, nor does it mean that the holder knows how to safely operate any particular make or model of tractor or machine.
4. It is the responsibility of the employer to instruct the employee on the safe and proper operation of the equipment he (she) is to use.
5. The U.S. Department of Labor requires the employer to "maintain close supervision" where feasible, or, where not feasible, in work such as cultivating, the employer or his (her) representative checks on each youth's progress at least midmorning, noon, and midafternoon.
6. Any accident that results in an injury to this person should be reported by the employer to the proper authority including the certifying authority who signed this certificate.
7. A copy of this certificate must be kept on file by the employer.

*This is to certify that:*

**Tim W. Forty**

(Name)

**11/22/1995**

(Date of Birth)

**123 Gearing Up Parkway Linden, IN**

(Address)

**47955**

(Zip Code)

is 14 years of age or more and has successfully completed the training program and examination in as specified by the U.S. Department of Labor in the Agricultural Hazardous Occupations Order (Subpart E-1 of 29 CFR, Part 570) pertaining to the employment of youth under 16 years of age.

Certifying Authority

(Extension Agent or Agriculture Education Instructor only)

Person who conducted the training program **Fred Furrow**

## OCCUPATIONS IN AGRICULTURE PARTICULARLY HAZARDOUS FOR THE EMPLOYMENT OF CHILDREN BELOW THE AGE OF 16

Item (1). Operating a tractor of over 20 PTO horsepower, or connecting or disconnecting an implement or any of its parts to or from such a tractor.

Item (2). Operating or assisting to operate (including starting, stopping, adjusting, feeding, or any other activity involving physical contact with the operation) any of the following machines:

- (i) Corn picker, cotton picker, grain combine, hay mower, forage harvester, hay baler, potato digger or mobile pea viner;
- (ii) Feed grinder, crop dryer, forage blower, auger conveyor, or the unloading mechanism of a nongravity-type self-loading wagon or trailer; or
- (iii) Power post-hole digger, power post driver, or nonwalking rotary tiller.

Item (3). Operating or assisting to operate ((including starting, stopping, adjusting, feeding, or any other activity involving physical contact with the operation) any of the following machines:

- (i) Trencher or earthmoving equipment;
- (ii) Fork lift;
- (iii) Potato combine; or
- (iv) Power-driven circular, band, or chain saw.

Item (4). Working on a farm in a yard, pen, or stall occupied by a:

- (i) Bull, boar, or stud horse maintained for breeding purposes; or
- (ii) Sow with suckling pigs, or cow with newborn calf (with umbilical present).

Item (5). Felling, bucking, skidding, loading, or unloading timber with butt diameter of more than 6 inches.

Item (6). Working from a ladder or scaffold (painting, repairing, or building structures, pruning trees, picking fruit, etc.) at a height of over 20 feet.

Item (7). Driving a bus, truck, or automobile when transporting passengers, or riding on a tractor as a passenger or helper.

Item (8). Working inside:

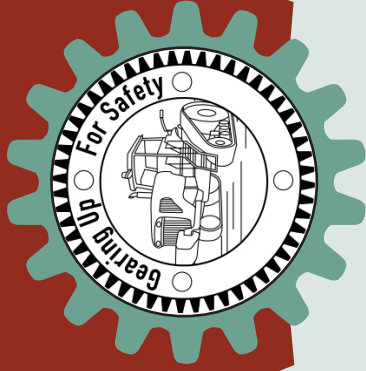
- (i) A fruit, forage, or grain storage designed to retain an oxygen deficient or toxic atmosphere;
- (ii) An upright silo within 2 weeks after silage has been added or when a top unloading device is in operating position;
- (iii) A manure pit; or
- (iv) A horizontal silo while operating a tractor for packing purposes.

Item (9). Handling or applying (including cleaning or decontaminating equipment, disposal or return of empty containers, or serving as a flagman for aircraft applying) agricultural chemicals classified under the Federal Insecticide, Fungicide, and Rodenticide Act (7 U.S.C. 135 et seq.) as Category I of toxicity identified by the word "poison" and the "skull and crossbones" on the label; or Category II of toxicity, identified by the word "warning," on the label;

Item (10). Handling or using a blasting agent, including but not limited to, dynamite, black powder, sensitized ammonium nitrate, blasting caps, and primer cord; or

Item (11). Transporting, transferring, or applying anhydrous ammonia.

# CERTIFICATE OF TRAINING



Certificate No. USDL \_\_\_\_\_

Date \_\_\_\_\_

## TO THE EMPLOYER

- The above youth is qualified to be employed as (a) a tractor operator as described in item 1 on this page; or (b) as both a tractor and machinery operator as described in items 1 and 2 on this page, if certified for both tractor and machinery operation. This certificate is acceptable by the U.S. Department of Labor as proof of training.
- The above youth may not be employed in any of the occupations listed in items 3 through 11 described on this page.
- This certificate does not certify training in adjustment of the equipment or proficiency in operation, nor does it mean that the holder knows how to safely operate any particular make or model of tractor or machine.
- It is the responsibility of the employer to instruct the employee on the safe and proper operation of the equipment he (she) is to use.
- The U.S. Department of Labor requires the employer to "maintain close supervision" where feasible, or, where not feasible, in work such as cultivating, the employer or his (her) representative checks on each youth's progress at least midmorning, noon, and midafternoon.
- Any accident that results in an injury to this person should be reported by the employer to the proper authority including the certifying authority who signed this certificate.
- A copy of this certificate must be kept on file by the employer.

*This is to certify that:*

(Name) \_\_\_\_\_

(Date of Birth) \_\_\_\_\_

(Address) \_\_\_\_\_

(Zip Code) \_\_\_\_\_

is 14 years of age or more and has successfully completed the training program and examination in as specified by the U.S. Department of Labor in the Agricultural Hazardous Occupations Order (Subpart E-1 of 29 CFR, Part 570) pertaining to the employment of youth under 16 years of age.

Certifying Authority \_\_\_\_\_

(Extension Agent or Agriculture Education Instructor only)

Person who conducted the training program \_\_\_\_\_

## OCCUPATIONS IN AGRICULTURE PARTICULARLY HAZARDOUS FOR THE EMPLOYMENT OF CHILDREN BELOW THE AGE OF 16

Item (1). Operating a tractor of over 20 PTO horsepower, or connecting or disconnecting an implement or any of its parts to or from such a tractor.

Item (6). Working from a ladder or scaffold (painting, repairing, or building structures, pruning trees, picking fruit, etc.) at a height of over 20 feet.

Item (2). Operating or assisting to operate (including starting, stopping, adjusting, feeding, or any other activity involving physical contact with the operation) any of the following machines:

Item (7). Driving a bus, truck, or automobile when transporting passengers, or riding on a tractor as a passenger or helper.

- Corn picker, cotton picker, grain combine, hay mower, forage harvester, hay baler, potato digger or mobile pea viner;
- Feed grinder, crop dryer, forage blower, auger conveyor, or the unloading mechanism of a nongravity-type self-loading wagon or trailer; or
- Power post-hole digger, power post driver, or nonwalking rotary tiller.

Item (8). Working inside:

- A fruit, forage, or grain storage designed to retain an oxygen deficient or toxic atmosphere;
- An upright silo within 2 weeks after silage has been added or when a top unloading device is in operating position;
- A manure pit; or
- A horizontal silo while operating a tractor for packing purposes.

Item (3). Operating or assisting to operate ((including starting, stopping, adjusting, feeding, or any other activity involving physical contact with the operation) any of the following machines:

- Trencher or earthmoving equipment;
- Fork lift;
- Potato combine; or
- Power-driven circular, band, or chain saw.

Item (9). Handling or applying (including cleaning or decontaminating equipment, disposal or return of empty containers, or serving as a flagman for aircraft applying) agricultural chemicals classified under the Federal Insecticide, Fungicide, and Rodenticide Act (7 U.S.C. 135 et seq.) as Category I of toxicity identified by the word "poison" and the "skull and crossbones" on the label; or Category II of toxicity, identified by the word "warning" on the label;

Item (4). Working on a farm in a yard, pen, or stall occupied by a:

- Bull, boar, or stud horse maintained for breeding purposes; or
- Sow with suckling pigs, or cow with newborn calf (with umbilical present).

Item (10). Handling or using a blasting agent, including but not limited to, dynamite, black powder, sensitized ammonium nitrate, blasting caps, and primer cord; or

Item (5). Felling, bucking, skidding, loading, or unloading timber with butt diameter of more than 6 inches.

Item (11). Transporting, transferring, or applying anhydrous ammonia.

# Wallet Certificate

Certificate No.	Date of Birth
<i>This is to certify that:</i>	
(Name)	Date of Birth
(Address)	(Zipcode)
<p>is 14 years of age or more and has successfully completed the training program and examination in as specified by the U.S. Department of Labor in the Agricultural Hazardous Occupations Order (Subpart E-1 of 29 CFR, Part 570) pertaining to the employment of youth under 16 years of age.</p>	
Certifying Authority _____ (Extension Agent or Agriculture Education Instructor only)	
Person who conducted the training program _____	
<b>OCCUPATIONS IN AGRICULTURE PARTICULARLY HAZARDOUS FOR THE EMPLOYMENT OF CHILDREN BELOW THE AGE OF 16</b>	
Item (1). Operating a tractor of over 20 PTO horsepower, or connecting or disconnecting an implement or any of its parts to or from such a tractor. Item (2). Operating or assisting to operate (including starting, stopping, adjusting, feeding, or any other activity involving physical contact with the operation) any of the following machines: (i) Corn picker, cotton picker, grain combine, hay mower, forage harvester, hay baler, potato digger or mobile pea viner; (ii) Feed grinder, crop dryer, forage blower, auger conveyor, or the unloading mechanism of a nongravity-type self-loading wagon or trailer; or (iii) Power post-hole digger, power post driver, or nonwalking rotary tiller. Item (3). Operating or assisting to operate (including starting, stopping, adjusting, feeding, or any other activity involving physical contact with the operation) any of the following machines: (i) Trencher or earthmoving equipment; (ii) Fork lift; (iii) Potato combine; or (iv) Power-driven circular, band, or chain saw. Item (4). Working on a farm in a yard, pen, or stall occupied by a: (i) Bull, boar, or stud horse maintained for breeding purposes; or (ii) Sow with suckling pigs, or cow with newborn calf (with umbilical present).	Item (5). Felling, bucking, skidding, loading, or unloading timber with butt diameter of more than 6 inches. Item (6). Working from a ladder or scaffold (painting, repairing, or building structures, pruning trees, picking fruit, etc.) at a height of over 20 feet. Item (7). Driving a bus, truck, or automobile when transporting passengers, or riding on a tractor as a passenger or helper. Item (8). Working inside: (i) A fruit, forage, or grain storage designed to retain an oxygen deficient or toxic atmosphere; (ii) An upright silo within 2 weeks after silage has been added or when a top unloading device is in operating position; (iii) A manure pit; or (iv) A horizontal silo while operating a tractor for packing purposes. Item (9). Handling or applying (including cleaning or decontaminating equipment, disposal or return of empty containers, or serving as a flagman for aircraft applying) agricultural chemicals classified under the Federal Insecticide, Fungicide, and Rodenticide Act (7 U.S.C. 135 et seq.) as Category I of toxicity identified by the word "poison" and the "skull and crossbones" on the label; or Category II of toxicity, identified by the word "warning" on the label. Item (10). Handling or using a blasting agent, including but not limited to, dynamite, black powder, sensitized ammonium nitrate, blasting caps, and primer cords; or Item (11). Transporting, transferring, or applying anhydrous ammonia.

FOLD LINE

FOLD LINE